

## 2nd QUARTER BUDGET CLINIC ACTIONS

## APPENDIX C

Issues shown in **bold** are the actions required from previous Budget Clinics

<b>SOCIAL CARE</b>				
<b>Issue</b>	<b>Action Required</b>	<b>Timeframe</b>	<b>Progress</b>	<b>Person Responsible</b>
<b>Ayresome Industries Future Funding</b>	<b>Report on the alternative income generation proposals to fund the deficit on Ayresome Industries</b>	<b>January 2009 Revised August 2009</b>	<b>A report outlining the current 3 year Business Plan will be presented to CMT in November 2009.</b>	<b>Tony Parkinson</b>
<b>Service Reviews</b>	<b>Estimated completion dates for service reviews to be included in future clinic reports.</b>	<b>October 2009</b>	<b>Completion dates included in the Service Review section of the budget clinic report.</b>	<b>Jan Douglas</b>
<b>Use of Supporting People Funding</b>	<b>A review of the Supporting People programme grant conditions to be undertaken to establish if Supporting People resources can be used to help fund revenue spending pressures.</b>	<b>October 2009</b>	<b>Review completed and results included in the 2<sup>nd</sup> quarters budget clinic report.</b>	<b>Tony Parkinson</b>
<b>Use of Asylum Seekers Funding</b>	<b>A review of the NASS contract conditions to be undertaken to establish if the contract surplus can be used to help fund revenue spending pressures.</b>	<b>October 2009</b>	<b>Review completed and results included in the 2<sup>nd</sup> quarters budget clinic report.</b>	<b>Tony Parkinson</b>
Market Premium paid to recruit/retain Approved Social Workers	The Director of Resources to determine the funding for the market premiums	December 2009		Paul Slocombe

<b>REGENERATION</b>				
<b>Issue</b>	<b>Action Required</b>	<b>Timeframe</b>	<b>Progress</b>	<b>Person Responsible</b>
<b>Review of expenditure and Future funding for Mima</b>	<b>A report on the budget for MIMA including the maintenance budget and major life cycle costs to be prepared for the Director of Resources</b>	<b>November 2008 Revised October 2009</b>	<b>A report on the review of the MIMA budget was sent to Director of Resources in October 2009</b>	<b>Kate Brindley</b>
<b>Reduction in admin support for the Tourist information Centre</b>	<b>Agreement with Mouchel on the timing and budget amount to be transferred to the service</b>	<b>June 2009 Revised 30 Sept 2009</b>	<b>It is anticipated that an agreement will be reached with Mouchel with an effective date of late 2009/early 2010 for the budget transfer.</b>	<b>Juliet Farrar</b>
<b>Review of Enterprise Centres</b>	<b>Report to CMT on options fro future provision</b>	<b>March 2009 Revised October 2009</b>	<b>A report is scheduled to go to CMT in November 2009 and will recommend actions to address budget pressures with a suggested implementation date of 1st April 2010.</b>	<b>Sandra Cartlidge</b>
<b>Service Reviews</b>	<b>Estimated completion dates for service reviews to be included in future clinic reports.</b>	<b>October 2009</b>	<b>Completion dates for service reviews are shown in the service budget clinic report.</b>	<b>Kevin Parks</b>
<b>Working Neighbourhood Fund Position</b>	<b>Prepare a position statement on the use of WNF for the next budget clinic</b>	<b>October 2009</b>	<b>A paper has been sent to the Director of Resources showing the use of WNF over its lifetime and a note providing the detail of the £744,295 carried forward from 2008/09.</b>	<b>Sandra Cartlidge</b>
<b>Joint Archives Funding</b>	<b>Briefing paper to be prepared on the funding requirements of the Archives for discussion at the Director of Resources Group and Chief Executives Group</b>	<b>August 2009 Revised December 2009</b>	<b>An update on this issue is to be included in the Quarter 3 Budget Clinic Report</b>	<b>Sandra Cartlidge</b>
<b>MIMA Cooling System Problems</b>	<b>Briefing paper to be prepared for the Director of Resources on the recent problems with the cooling system and the possibility of recovering the costs (estimated at £51,000) from the supplier.</b>	<b>March 2010</b>		<b>Kate Brindley</b>

Working Neighbourhood Fund	Prepare a report on the intended use of unallocated funds and the revised spend profile for the next budget clinic	December 2009		Louise Antill
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<b>CHILDREN, FAMILIES &amp; LEARNING</b>				
<b>Issue</b>	<b>Action Required</b>	<b>Timeframe</b>	<b>Progress</b>	<b>Person Responsible</b>
<b>Community Education - Nautical Studies and Stainsacre – Future status</b>	<b>An option appraisal to be undertaken with regards to operating as a Trust.</b>	<b>September 2007 revised to March 2008 Revised to March 2010</b>	<b>Consultation is ongoing to close the service with a possible transfer of staff &amp; equipment to a third party provider.</b>	<b>Julie Cordiner</b>
<b>Service Reviews</b>	<b>Estimated completion dates for service reviews to be included in future clinic reports.</b>	<b>October 2009</b>	<b>Estimated completion dates for service reviews are shown in the budget clinic report.</b>	<b>Gill Rollings</b>
<b>Use of Sure Start Funding</b>	<b>A review of the Sure Start grant conditions to be undertaken to establish if the resources can be used to help fund revenue spending pressures.</b>	<b>October 2009</b>	<b>This has now been completed and savings identified have been used to help fund revenue spending pressures.</b>	<b>Julie Cordiner</b>
<b>Review of Fostering Agency contracts</b>	<b>Report on position of the negotiations with the main external fostering agency - Swiis</b>	<b>August 2009</b>	<b>All fee negotiations are now agreed for 2009/10 and savings made.</b>	<b>Neil Pockington</b>
<b>Training for new in-house Foster Carers</b>	<b>To accelerate the process for training of potential in-house foster carers.</b>	<b>September 2009</b>	<b>Funding has been allocated from the change fund and training started in the first week of November 2009.</b>	<b>Neil Pockington</b>
<b>Children's Agency Residential schools</b>	<b>Cost and volume analysis relating to the service pressure is required</b>	<b>October 2009</b>	<b>Information was included in the report to the budget clinic.</b>	<b>Neil Pockington</b>

<b>ENVIRONMENT</b>				
<b>Issue</b>	<b>Action Required</b>	<b>Timeframe</b>	<b>Progress</b>	<b>Person Responsible</b>
Building Works Service	Review the service with the aim of ensuring it breaks even by the end of the financial year and continues to operate within budget	October 2008 Revised to December 2009	Ongoing.	Tom Punton
Service Reviews	Estimated completion dates for service reviews to be included in future clinic reports.	October 2009	Estimated completion dates for service reviews are shown in the budget clinic report.	Mike Robinson
Adoption and maintenance of highways	Transport & Design to revisit the policy for adoptions, inspections and maintenance and submit a CMT report	October 2009	A CMT report will be submitted in November 2009 outlining the options available and risks involved.	Brian Glover
Operation of the units in the Bus Station	Merge the units in the bus Station with the commercial property portfolio managed by Strategic Resources	March 2010		John Shiel
Healthy Town Project spend	Ensure that the Healthy Towns are fully spent and the grant funding maximised	January 2010		Keith Lewis

<b>CORPORATE SERVICES</b>				
<b>Issue</b>	<b>Action Required</b>	<b>Timeframe</b>	<b>Progress</b>	<b>Person Responsible</b>
Internal Audit Review	A progress report on the review is to be included in the Quarter 3 Budget Clinic Report	December 2009		Bryan Baldam